**Specific Procurement Notice**

**Request for Proposal**

**Information Systems**

**(Design, Supply and Installation)**

**(Without Prequalification)**

**Purchaser:** Ministry of Agriculture, Forestry and Water Management (MAFWM)

**Project:** Serbian Competitive Agriculture Project (SCAP)

**Contract title:** Further Development and Improvement of the DAP (Directorate for Agrarian Payments) Information System

**Country: Republic of Serbia**

**Loan No.** 9023-YF

**RFP No:** SER-SCAP-RFP-NCS-24-105

**Issued on:** December 10, 2024

1. The Republic of Serbia (RoS) has received financing from the World Bank toward the cost of the Serbian Competitive Agriculture Project (SCAP), and intends to apply part of the proceeds toward payments under the Contract for Further Development and Improvement of the DAP (Directorate for Agrarian Payments) Information System.

2. The Ministry of Agriculture, Forestry and Water Management (MAFWM) now invites sealed Proposals from eligible Proposers for Further Development and Improvement of the DAP (Directorate for Agrarian Payments) Information System in compliance with the technical and functional requirements specified in the proposals documents.

This system, managed by the Directorate for Agrarian Payments (DAP), supports the registration of agricultural holdings, electronic submission of subsidy applications, and comprehensive document and case management. Enhancements are aimed at improving operational efficiency, data accuracy, and user convenience, while integrating new functionalities and modules.

The current system includes modules such as the Electronic Farm Register (eRPG) and ePodsticaji, which allow users to manage farm registration, monitor application statuses, apply for incentives, and digitize supporting documents. Planned upgrades will introduce new services described bellow,

1. **Qualified Electronic Delivery Integration**

Implements secure, authenticated document exchanges, ensuring high integrity and reliability for communication with farms.

1. **Notification Platform Upgrade**

Automates user notifications about application statuses and system updates, reducing operational costs and speeding up data processing.

1. **User Consent for Data Sharing**

Allows farmers to authorize data sharing with institutions electronically, simplifying inter-agency communication and verification processes.

1. **Field Book and Work Records**

Tracks farm production metrics (e.g., pesticide use, labor, expenses) over time, supporting analytics, reporting, and efficiency evaluations.

1. **Credit Application Integration**

Enables farmers to apply for loans through the system, with banks accessing certified data for streamlined processes and monitoring.

1. **Fuel Purchase and Loyalty Tracking**

Introduces a fuel loyalty program, tracking purchases and consumption while facilitating transactions with registered sellers.

1. **Credit Support Service**

Optimizes communication between DAP and financial institutions, accelerating loan-related data exchange.

1. **High-Risk Transaction Monitoring**

Implements software to detect and report high-risk activities, ensuring compliance with regulations and reducing economic risks.

These enhancements aim to modernize agricultural management and support for stakeholders, fostering greater transparency and operational efficiency.

All systems will be installed at the Office for IT and eGovernment, located at Nemanjina 11, Belgrade, Serbia, or an alternate location designated by the Office. Meetings and workshops will take place at the Ministry of Agriculture, Forestry, and Water Management. The implementation timeline for all systems is set at up to 12 months, followed by an additional 12-month warranty period to ensure proper functionality and support.

3. The procurement process will be conducted through international competitive procurement using Request for Proposals (RFP) as specified in the World Bank’s “[Procurement](http://www.worldbank.org/html/opr/procure/guidelin.html) Regulations for IPF Borrowers” “Procurement Regulations for IPF Borrowers” (July 2016, revised November 2017, August 2018) (“Procurement Regulations”), and is open to all eligible Proposers as defined in the Procurement Regulations.

4. Interested eligible Proposers may obtain further information from the Central Fiduciary Unit of the Ministry of Finance and inspect the bidding documents from 09:00 to 15:00 hours at the address given below*.*

5. The request for proposals document in English only may be purchased by interested eligible Proposers upon the submission of a written application to the address below and upon payment of a nonrefundable fee of **EUR 50.00** or equivalent in Serbian Dinars (RSD) based on the selling exchange rate published by the National Bank of Serbia on the date of payment.

**Payment instructions:**

Domestic Bidders shall make payment to the Government Treasury Account no.:

840-745128843-36- Other budget revenues of the Republic, with reference to the model approval number 97 41601, with obligatory Purpose of payment: SER-SCAP-RFP-NCS-24-105, payment code 253.

Foreign bidders shall make payment according to the following payment instructions:

FIELD 32A: VALUE DATE-EUR-AMOUNT

FIELD 50K: ORDERING CUSTOMER

FIELD 56A: DEUTDEFFXXX

(INTERMEDIARY) DEUTSCHE BANK AG., F/M

TAUNUSANLAGE 12

GERMANY

FIELD 57A:

(ACC.WITH BANK) NBSRRSBGXXX

NARODNA BANKA SRBIJE (NATIONAL BANK OF SERBIA-NBS)

BEOGRAD, KRALJA PETRA 12

SERBIA

FIELD 59: /RS35840000000000273086

(BENEFICIARY) REPUBLIC OF SERBIA-BUDGET

KRALJA MILANA BR.14

BEOGRAD

SERBIA

FIELD 70: DETAILS OF PAYMENT Ref: SER-SCAP-RFP-NCS-24-105

Transfer costs are on Proposer’s account.

**The document will be sent by email**.

6. Proposals must be delivered to the address below on or before **January 31, 2025, 12:00 CET, noon-time.** Electronic procurement **will not** be permitted. Late Proposals will be rejected. The outer Proposal envelopes marked “ORIGINAL PROPOSAL”, and the inner envelopes marked “TECHNICAL PART” will be publicly opened in the presence of the Proposers’ designated representatives and anyone who chooses to attend, at the address below on **January 31, 2025, 12:15 p.m. CET.**All envelopes marked “FINANCIAL PART” shall remain unopened and will be held in safe custody of the Purchaser until the second public Proposals opening.

7. All Proposals must be accompanied by a **Proposal-Securing Declaration***.*

8. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful Proposer’s beneficial ownership, as part of theContract Award Notice, using the Beneficial Ownership Disclosure Form as included in the request for proposal document.

9. The address (es) referred to above is (are):

**Office for inquiry and issuance of the bidding document:**

To: [ljiljana.krejovic@mfin.gov.rs](mailto:ljiljana.krejovic@mfin.gov.rs)

Cc: [ljiljana.dzuver@mfin.gov.rs](mailto:ljiljana.dzuver@mfin.gov.rs)

Cc: [dejan.jeremic@mfin.gov.rs](mailto:dejan.jeremic@mfin.gov.rs)

Cc: [milan.stevanovic@scap.rs](mailto:milan.stevanovic@scap.rs)

For **Proposal submission and opening purposes** only, the Purchaser’s address is:

Serbian Competitive Agriculture Project (SCAP)

Attention: Ms*.* Ljiljana Krejović, Procurement Specialist

Street Address: Milutina Milankovića 1 K

Floor/ Room number: 2/ 12

City: Belgrade

ZIP/Postal Code: 11070

Country: Republic of Serbia